



EXECUTIVE COMMITTEE MEETING MINUTES

Monday, November 27, 2023 at 1:00 p.m.

First 5 Monterey County ♦ 1125 Baldwin Street ♦ Salinas, CA
 Monterey County Office of Education, Ed. Services Office ♦ 901 Blanco Circle ♦ Salinas, CA
 Office of Monterey County District 3 Supervisor ♦ 599 El Camino Real ♦ Greenfield, CA

Call to Order: Chair Chris Lopez called the meeting to order at 1:00 p.m.

Roll Call: A legal quorum was present. The following Committee members were in attendance: Commissioner Chris Lopez (Chair), Commissioner Caryn Lewis (Vice-Chair) and Commissioner Cristina Sotelo (Secretary).

Staff in attendance: Francine Rodd, Executive Director and Joanna Jensen, Administrative Manager (recorder)

Public Comment Period: *Members of the audience desiring to address the Committee may do so during this time. Public comments on items not already on the agenda will be accepted.*

No public comment made.

Action Items: *Protocol for action items includes staff presentations, questions from the Committee, public input, deliberation, and voting by the Committee.*

1. **October 12, 2023 Executive Committee Meeting Minutes** – *Francine Rodd, Executive Director*

POSSIBLE ACTION: Approve Minutes as presented.

ACTION: A motion was made by Commissioner Sotelo and seconded by Commissioner Lewis to approve the October 12, 2023 Executive Committee Meeting Minutes. A roll call vote was taken, and the motion was unanimously approved.

2. **December 4, 2023 Regular Commission Meeting Agenda** – *Francine Rodd, Executive Director*

ACTION: A motion was made by Commissioner Lewis and seconded by Commissioner Sotelo to approve the December 4, 2023 Regular Commission Meeting Agenda and authorization was provided for staff to make non-substantive changes. A roll call vote was taken, and the motion was unanimously approved.

3. **Executive Committee Schedule for 2024** – *Joanna Jensen, Administrative Manager*

The Committee discussed the 2024 schedule and directed J. Jensen to work with the Committee to find dates for 2024.

Information Items: *The following are information items, and no action will be taken.*

4. **Executive Director's Report** – *Francine Rodd, Executive Director*

ED Rodd reviewed Item 4 with the Committee.

- a. Sustainability Update
- b. Strategic Plan Implementation Update
- c. Operations-Focused Staffing Structure Consultant Process
- d. Commissioner Recruitment Update
- e. Other Updates

Adjournment: Chair Lopez adjourned the meeting at 1:42 p.m.

FIRST 5 MONTEREY COUNTY BOARD BRIEFER

MEETING: Executive Committee Meeting – Wednesday, January 10, 2024

SUBJECT: Executive Director Report

POSSIBLE ACTION:

No action to be taken.

Commissioner Recusals: None

SUMMARY/DISCUSSION:

Updates on key activities are included below.

a. Sustainability Update:

- **Federal, State, and local Funding and Leveraging**

- Exploring several funding streams:

- Applied for Children and Youth Behavioral Health Initiative (CYBHI) -- Round 3 – Early Childhood Wrap Around services with Centro Binacional for PAT (Parents as Teachers) home visiting services. If funded, the grant will support the start-up of a PAT affiliate with Centro and F5MC to continue serving as the capacity builder/connector for PAT services in the county. It will also provide some compensation for the other PAT providers in the county to mentor Centro as they start their program. We are still waiting to hear if this grant was funded. F5MC also supported BH’s application for Round 2 funding through CYBHI and it was approved.
- F5MC has submitted an application to the Alliance (Central California Alliance for Health) for care coordination (CHW) services and is also exploring other CalAIM options including Enhanced Case Management (ECM) to help our Funded Partners bill for care coordination services.
- In addition, F5MC is working with the Alliance to establish home visiting as a billable service.

- Collaborating with State Agencies

- F5MC continues to work with the First 5 Association and F5CA Commissioners to support statewide sustainability efforts.

- Local Agencies

- Staff is reaching out to local MHSA staff to explore whether additional funding exists for IFECMH mental health training for future fiscal years. There is currently a waitlist for the IFECMH Transformational Leadership Training that is scheduled to begin at the end of January, demonstrating the need for continued support in this area.
- F5MC is collaborating with MCHD on two home visiting grants. One is an Innovation 2.0 grant (funded by DHCS) which would add a REDI component for home visiting training and one that would support coordination/collaboration across home visiting programs in the county (funded by the Alliance).

- Individual Donors/ Grants

- F5MC received a grant from the local grantmaking department of the David and Lucille Packard Foundation in the amount of \$150K. Staff has reached out to the national staff to explore when the funding from the national strategies for early childhood development will be released.

- F5MC raised \$15,750 through MC Gives (prior to the match) for the mental health training series.
- F5MC applied for \$425K from the Monterey Peninsula Foundation through the application process that was due on December 1st. Staff does not expect to hear about award until April 2024.

b. Strategic Plan Implementation Update**• Program and Operations Highlights**

- Program
 - F5MC is being honored by Centro Binacional on Thursday, January 11th for the support provided to the Indigenous population in the county since FY2005/2006 (almost 19 years).
 - F5MC's application to present at the First 5 California statewide conference in March was approved. ED Rodd, PO Beth Reeves-Fortney, Lilia Wanless (Door to Hope) and West ED Consultants will be presenting Developing and Maintaining an Early Childhood Mental Health Ecosystem: Maximizing high quality, culturally responsive and healing approaches for the workforce and families.
 - Consultant Lindsay Bellows is providing recommendations for the program staffing structure to support Strategic Plan implementation.
- Operations
 - The Big Lil has conducted a staffing assessment and will be meeting with staff on January 10th and 11th to review their initial recommendations. Once those recommendations are final, staff will update the program job descriptions and post the position(s). If recommendations for operational job positions differ from the existing staffing structure, those recommendations will be taken to the Finance/Personnel Committee (and shared with the Exec Committee) for input and review.

c. Other Updates**FINANCIAL IMPLICATIONS:**

There are no immediate financial implications from this discussion.

Francine Rodd, Executive Director