



REGULAR COMMISSION MEETING AGENDA

Monday, March 25, 2024 at 9:00 a.m.

First 5 Monterey County (F5MC) ♦ 1125 Baldwin Street ♦ Salinas, CA

In addition to attending in person, at First 5 Monterey County, which is located at the address above, public participation will also be available by ZOOM and/or telephonic means.

You may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://us02web.zoom.us/j/83776853011>. OR to participate by phone call any of these numbers below:

- + 1 669 900 6833 US (San Jose)
- + 1 346 248 7799 US (Houston)
- + 1 312 626 6799 US (Chicago)
- + 1 929 205 6099 US (New York)
- + 1 253 215 8782 US
- + 1 301 715 8592 US

Enter the Meeting ID 837 7685 3011 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push *9 on your keypad.

Además de asistir en persona, en la oficina de First 5 Monterey County, que se encuentra en la dirección arriba, la participación pública también estará disponible por ZOOM y/o medios telefónicos. Para participar en ZOOM, únase por audio de computadora en: <https://us02web.zoom.us/j/83776853011>

ID de la reunión: 837 7685 3011 O para participar por teléfono, llame a cualquiera de estos números a continuación:

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 929 436 2866 US (New York)
- +1 301 715 8592 US (Washington DC)

Ingrese este número de ID de reunion 837 7685 3011 cuando se le solicite. Tenga en cuenta que no hay un Código de participante, simplemente presionará # nuevamente después de que la grabación lo solicite.

Se lo colocará en la reunión como asistente; cuando esté listo para hacer un comentario público une al audio de la computadora, levante la mano; y por teléfono presione * 9 en su teclado.

Call to Order:

Pledge of Allegiance:

Roll Call:

Public Comment Period: *Members of the audience desiring to address the Commission may do so during this time. Public comments on items not already on the agenda will be accepted. Protocol for action includes staff presentations, questions from the Commission, public input, deliberation, and voting/referral by the Commission.*

Information Items: *These are information items, no action to be taken by the Commission.*

1. Executive Director Report by Strategy - Francine Rodd, Executive Director

2. Policy, Advocacy, and Communications Team Monthly Report – *Nina Alcaraz, Director of Policy, Advocacy, and Communications*

Consent Agenda Items: *Items on the consent calendar are to be considered routine and will be enacted by one motion followed by a vote. There will be no separate discussion of these items unless the Commission, audience, or staff request specific items be removed from the consent calendar for separate discussion and action. Any agenda item removed will be voted upon following the motion to approve the consent calendar.*

3. February 26, 2024 Regular Commission Meeting Minutes – APPROVE

4. Bright Beginnings February-March Summary – ACCEPT

5. Financial Statements for Q2 FY 23/24 (October through December 2023) – APPROVE

6. F5MC Employee Handbook Update – ADOPT

7. First 5 Monterey County Auditor for FY 2023/24 - Selection of Brown Armstrong Accountancy Corporation as the independent auditor to conduct the annual audit for fiscal year ending June 30, 2024, as recommended by the Finance/Personnel Committee (acting as the Audit Committee), in an amount not to exceed \$18,500 - APPROVE

8. New Contract – Authorize the Executive Director to negotiate, execute, and amend a new agreement with The Big Lil, LLC in an amount not-to-exceed \$57,000 in FY 23/24 and FY 24/25 to provide technical assistance for organizational structure and operations management in alignment with the Strategic Plan - APPROVE

9. Contract Amendment - Authorize the Executive Director to amend the FY2023/24 contract with Stephanie McMurtrie from a not-to-exceed amount of \$19,950 to \$26,030 (an increase of \$6,080) to provide additional support for Bright Beginnings Early Childhood Development Initiative - APPROVE

Commissioner Comments/Announcements – *All Commissioners*

Receive Commissioner reports/updates on items relevant to early childhood development.

Adjournment:

Upcoming Commission Meetings: *If Commission continues to Adopt the Resolution based on AB361 parameters, these meetings will be held virtually. Access and location information will be posted on the Agenda on the First 5 Monterey County website. Unless otherwise noted, Meetings take place at: First 5 Monterey County; 1125 Baldwin Street; Salinas*

- Regular Commission Meeting: Monday, April 22, 2024 at 9:00 a.m.
- Executive Committee Meeting: Monday, April 15, 2024 at 10:30 a.m.
- Finance/Personnel Committee Meeting: Friday, April 5, 2024 at 2:00 p.m.
- Evaluation Advisory Committee Meeting: Wednesday, May 8, 2024 at 9:00 a.m.

MEETING MATERIAL / ADDENDUMS

First 5 Monterey County (F5MC) Committee and Commission meeting handouts are posted on the [F5MC website](#) at least 72 hours prior to the meeting. Any addendums will be posted at least 72 hours before regular meetings or at least 24 hours before special meetings, unless otherwise allowed under The Brown Act.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Individuals requiring a modification or accommodation, including auxiliary aids, alternate formats, or interpreter services, in order to participate in the public meeting, may make these requests as soon as possible but no later than 5 p.m. of the last business day prior to the meeting. These requests should be made to the F5MC Office through email at Joanna@First5Monterey.org.

