



EXECUTIVE COMMITTEE MEETING MINUTES
Friday, February 16, 2024 at 10:30 – 11:30 a.m.

First 5 Monterey County ♦ 1125 Baldwin Street ♦ Salinas, CA
 Monterey County Office of Education, Ed. Services Office ♦ 901 Blanco Circle ♦ Salinas, CA
 Office of Monterey County District 3 Supervisor ♦ 599 El Camino Real ♦ Greenfield, CA

Call to Order: Chair Chris Lopez called the meeting to order at 10:39 a.m.

Roll Call: A legal quorum was present. The following Committee members were in attendance: Commissioner Chris Lopez (Chair), Commissioner Caryn Lewis (Vice-Chair) and Commissioner Cristina Sotelo (Secretary).

Staff in attendance: Francine Rodd, Executive Director and Eilleen Tavarez, Program Support (recorder)

Public Comment Period: *Members of the audience desiring to address the Committee may do so during this time. Public comments on items not already on the agenda will be accepted.*

No public comment made.

Action Items: *Protocol for action items includes staff presentations, questions from the Committee, public input, deliberation, and voting by the Committee.*

1. January 10, 2024 Executive Committee Meeting Minutes – Joanna Jensen, Administrative Manager.

ACTION: A motion was made by Commissioner Sotelo and seconded by Commissioner Lewis to approve the January 10, 2024 Executive Committee Meeting Minutes. A roll call vote was taken, and the motion was unanimously approved.

2. February 26, 2024 Regular Commission Meeting Agenda – Francine Rodd, Executive Director

ED Rodd presented.

ACTION: A motion was made by Commissioner Sotelo and seconded by Commissioner Lewis to approve the February 26, 2024 Regular Commission Meeting Agenda. A roll call vote was taken, and the motion was unanimously approved.

Information Items: *The following are information items, and no action will be taken.*

3. Executive Director's Report – Francine Rodd, Executive Director

ED Rodd reviewed Item 3 with the Committee.

- a. Sustainability Update
- b. Strategic Plan Implementation Update
- c. Other Updates

Adjournment: Chair Lopez adjourned the meeting at 11:02 a.m.



REGULAR COMMISSION MEETING AGENDA

Monday, March 25, 2024 at 9:00 a.m.

First 5 Monterey County (F5MC) ♦ 1125 Baldwin Street ♦ Salinas, CA

In addition to attending in person, at First 5 Monterey County, which is located at the address above, public participation will also be available by ZOOM and/or telephonic means.

You may participate through ZOOM. For ZOOM participation please join by computer audio at: <https://us02web.zoom.us/j/83776853011>. OR to participate by phone call any of these numbers below:

- + 1 669 900 6833 US (San Jose)
- + 1 346 248 7799 US (Houston)
- + 1 312 626 6799 US (Chicago)
- + 1 929 205 6099 US (New York)
- + 1 253 215 8782 US
- + 1 301 715 8592 US

Enter the Meeting ID 837 7685 3011 when prompted. Please note there is no Participant Code, you will just hit # again after the recording prompts you.

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please Raise your Hand; and by phone please push *9 on your keypad.

Además de asistir en persona, en la oficina de First 5 Monterey County, que se encuentra en la dirección arriba, la participación pública también estará disponible por ZOOM y/o medios telefónicos. Para participar en ZOOM, únase por audio de computadora en: <https://us02web.zoom.us/j/83776853011>

ID de la reunión: 837 7685 3011 O para participar por teléfono, llame a cualquiera de estos números a continuación:

- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 312 626 6799 US (Chicago)
- +1 929 436 2866 US (New York)
- +1 301 715 8592 US (Washington DC)

Ingrese este número de ID de reunion 837 7685 3011 cuando se le solicite. Tenga en cuenta que no hay un Código de participante, simplemente presionará # nuevamente después de que la grabación lo solicite.

Se lo colocará en la reunión como asistente; cuando esté listo para hacer un comentario público une al audio de la computadora, levante la mano; y por teléfono presione * 9 en su teclado.

Call to Order:

Pledge of Allegiance:

Roll Call:

Public Comment Period: *Members of the audience desiring to address the Commission may do so during this time. Public comments on items not already on the agenda will be accepted. Protocol for action includes staff presentations, questions from the Commission, public input, deliberation, and voting/referral by the Commission.*

Information Items: *These are information items, no action to be taken by the Commission.*

1. Executive Director Report by Strategy - Francine Rodd, Executive Director

2. Policy, Advocacy, and Communications Team Monthly Report – *Nina Alcaraz, Director of Policy, Advocacy, and Communications*

Consent Agenda Items: *Items on the consent calendar are to be considered routine and will be enacted by one motion followed by a vote. There will be no separate discussion of these items unless the Commission, audience, or staff request specific items be removed from the consent calendar for separate discussion and action. Any agenda item removed will be voted upon following the motion to approve the consent calendar.*

3. February 26, 2024 Regular Commission Meeting Minutes – APPROVE

4. Bright Beginnings Report – ACCEPT

5. Financial Statements for Q2 FY 23/24 (October through December 2023) – APPROVE

6. F5MC Employee Handbook Update – ADOPT

7. Selection of First 5 Monterey County Auditor for FY 2023/24 - APPROVE

8. New Contracts - Authorization for Executive Director to negotiate, execute, and amend agreements with the following contractors - APPROVE

8a. The Big Lil, LLC in an amount not to exceed \$50,000 to provide operations management support and strategic plan implementation in FY 23/24 and FY 24/25.

9. Contract Amendments - Authorize the Executive Director to execute an amendment with the following contractors for FY 23/24 - APPROVE

9a. Stephanie McMurtrie from a not-to-exceed amount of \$19,950 to \$25,950 (an increase of \$6,000) to provide additional support to Bright Beginnings.

Commissioner Comments/Announcements – *All Commissioners*

Receive Commissioner reports/updates on items relevant to early childhood development.

Adjournment:

Upcoming Commission Meetings: *If Commission continues to Adopt the Resolution based on AB361 parameters, these meetings will be held virtually. Access and location information will be posted on the Agenda on the First 5 Monterey County website. Unless otherwise noted, Meetings take place at: First 5 Monterey County; 1125 Baldwin Street; Salinas*

- Regular Commission Meeting: Monday, April 22, 2024 at 9:00 a.m.
- Executive Committee Meeting: Monday, April 15, 2024 at 10:30 a.m.
- Finance/Personnel Committee Meeting: Friday, April 5, 2024 at 2:00 p.m.
- Evaluation Advisory Committee Meeting: Wednesday, May 8, 2024 at 9:00 a.m.

MEETING MATERIAL / ADDENDUMS

First 5 Monterey County (F5MC) Committee and Commission meeting handouts are posted on the [F5MC website](#) at least 72 hours prior to the meeting. Any addendums will be posted at least 72 hours before regular meetings or at least 24 hours before special meetings, unless otherwise allowed under The Brown Act.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Individuals requiring a modification or accommodation, including auxiliary aids, alternate formats, or interpreter services, in order to participate in the public meeting, may make these requests as soon as possible but no later than 5 p.m. of the last business day prior to the meeting. These requests should be made to the F5MC Office through email at Joanna@First5Monterey.org.

FIRST 5 MONTEREY COUNTY BOARD BRIEFER

MEETING: Executive Committee Meeting – Monday, March 18, 2024

SUBJECT: Executive Director Report

POSSIBLE ACTION:

No action to be taken.

Commissioner Recusals: None

SUMMARY/DISCUSSION:

Updates on key activities are included below.

a. Sustainability Update:

- **Federal, State, and local Funding and Leveraging**

- Exploring several funding streams:

- We are still waiting to hear about application for Children and Youth Behavioral Health Initiative (CYBHI) for Round 3 – Early Childhood Wrap Around services with Centro Binacional for PAT (Parents as Teachers) home visiting services. If funded, the grant will support the start-up of a PAT affiliate with Centro and F5MC to continue serving as the capacity builder/connector for PAT services in the county. It will also provide some compensation for the other PAT providers in the county to mentor Centro as they start their program.
- F5MC’s contract for community health worker (CHW) reimbursement through the Alliance (Central California Alliance for Health) is being reviewed internally. In a parallel process, F5MC is working with state contractors to ensure that we are HIPPA compliant and prepared for Medi-Cal billing prior to initiating this program. F5MC is also exploring other CalAIM options including serving as a HUB for Enhanced Case Management (ECM) to help our Funded Partners bill for care coordination services.
- As part of that effort, F5MC was invited to be part of a grant the Health Department is submitting to provide the resources to establish an ECM HUB.
- F5MC is also collaborating with MCHD on two home visiting grants. One is an Innovation 2.0 grant (funded by DHCS) which will add a REDI component for home visiting training and one that would support coordination/collaboration across home visiting programs in the county (funded by the Alliance). We received word that the Innovation 2.0 grant was awarded and are working on contracting with Health Department and additional information was requested by the Alliance before deciding whether or not to support that grant.

- Collaborating with State Agencies

- F5MC continues to work with the First 5 Association and F5CA Commissioners to support statewide sustainability efforts due to advocacy efforts. As an update: 1) Assemblymember Pellerin sent a letter to the budget chairs advocating for one-time funding for First 5’s declining revenues and 2) Assemblymember Reyes introduced AB2982 – Bright Beginnings Act to establishment of a workgroup at the state level focused solely on 0-3.

- Local Agencies
 - Staff has reached out to local MHSA staff to explore whether additional funding exists for IFECMH mental health training for future fiscal years. There is currently a waitlist for the current IFECMH Transformational Leadership Training and it is time to begin planning for next year.
- Individual Donors/ Grants
 - Waiting to hear from:
 - Monterey Peninsula Foundation – applied for \$425K.
 - Packard Foundation new initiative – discussed continued support for current efforts while they build their new initiative. They will be funding in Monterey and Fresno Counties and the city of Oakland.

b. Strategic Plan Implementation Update

- **Program and Operations Highlights**

- i. F5MC will be presenting at two sessions at the First 5 California statewide conference in March. One related to IFECMH and one related to movement toward Medi-Cal billing.
- ii. Busy month with focus groups for Uplift Central Coast and IFECMH in-person training.
- iii. Staff is working with consultants on operational improvements.

c. Other Updates

FINANCIAL IMPLICATIONS:

There are no immediate financial implications from this discussion.

Francine Rodd, Executive Director