



**REGULAR MEETING MINUTES**

Monday, May 23, 2011 at 9:00 a.m.

*First 5 Monterey County* ♦ 1125 Baldwin Street ♦ Salinas, CA

**Call to Order:** Chair Elliott Robinson called the meeting to order at 9:00 a.m.

**Pledge of Allegiance:** Chair Robinson led the Pledge of Allegiance.

**Roll Call:** A legal quorum was present.

**Commissioners in attendance:** Elliott Robinson (Chair), Simón Salinas (Vice-chair), Jeanne Hori-Garcia (Secretary), Ray Bullick and Esther Rubio. Commissioner Josefina Silva arrived at 9:05 a.m.

**Staff in attendance:**

Francine Rodd, Executive Director; Beth Reeves-Fortney, Sr. Program Officer; Ana González-Romo, Program Officer; Kim Stemler, Policy, Advocacy & Communications Manager; David Dobrowski, Evaluation Officer; and Joanna Jensen, Administrative Manager (Recorder)

**Addition and Corrections to Agenda:**

**ACTION:** Commissioner Bullick made the motion, and the motion was seconded by Commissioner Salinas. The action was unanimously approved as stated below:

Item 7: Contract authorization for Monterey Peninsula USD - Cabrillo Family Resource Center and Soledad USD - Soledad Adult School was heard under Item 7c. The total amount for Item 7c is \$945,453.70.

**Public Comment Period:** *Members of the audience desiring to address the Commission may do so during this time. Public comments on items not already on the agenda will be accepted.*  
No comments were made.

**Consent Agenda Items:** *Consent agenda items are considered to be routine and non-controversial by Commission Staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken. Staff recommendations are shown in capital letters.*

**1. April 25, 2011 Regular Commission Meeting Minutes – APPROVAL**

**2. Financials for January through March 2011 - APPROVAL**

**ACTION:** Commissioner Salinas made the motion, and the motion was seconded by Commissioner Bullick. The action was unanimously approved as stated.

**Action/Information Items:**

**3. The Effects of State Budget Cuts on Local Childcare and Other Services - Childcare Planning Council and Francine Rodd, Executive Director**

F. Rodd reviewed a document that summarizes cuts and potential cuts to child care. The update exemplifies the level of cuts already taken and potential effects of additional cuts.

**Some local effects:** Local programs are taking different approaches to the cuts.

- State preschools in King City and Soledad will be affected.
- Early Development Services – child care slots have been reduced from 170 to 45 (70 of which are preschool slots).
- Jennifer Mancera, Program Director with Mexican American Opportunity Foundation gave an update on how the cuts would affect them: closing of centers in Greenfield and Soledad, reducing number of infants from 27 to 12, eliminating toddlers in Soledad, laying off 18 staff members throughout the county, eliminating toddler program in Soledad, reducing classroom in Mountain Valley from 32 to 24. Good news is that they are taking over Santa Rita Preschool next year, which would have had to close. The preschool will open with 48 children.
- Pajaro Valley Unified School District will be reducing prep time for teachers and reducing the school day by an hour in lieu of reducing slots.
- There is a concern about the level of quality that will be able to be maintained with all the cuts.
- Some slots will be transferred to alternative payment providers.
- There is a proposal to have the Child Care Planning Council move over to Head Start under the Monterey Office of Education.
- Kathleen Murray-Phillips, Department of Social and Employment Services and the Child Care Planning Council Coordinator indicated that funds for the Child Care Planning Council were cut in half retro actively to July 1, 2010 and another cut of 9% is anticipated.
- It is a concern that once slots are let go, it is hard to get them back.
- Bill Castellanos with Community Action Partnership of San Luis Obispo County, Inc. commented – they have a small presence in Monterey County. They run a Migrant Head Start program in King City. Their funding has not yet been affected.
- Commissioners discussed the importance of raising the awareness and having the support of local lawmakers.
- Eileen McCourt, McCourt & Calvo Consulting commented that there is a publication by Paul Miller called Early Childhood in the News that has a broad distribution and that these kinds of effects should be publicized in it.

**4. First 5 Monterey County Policies, Amendment of Section 3 – Manuela O. Kolpin, Finance/Operations Officer**

**ACTION:**

- a. Hold Public Hearing – Chair Robinson opened the Public Hearing. No comments were heard. Chair Robinson closed the hearing.
- b. **ADOPT First 5 Monterey County Policies** to incorporate an amendment of Section 3.

**ACTION:** Commissioner Salinas made the motion, and the motion was seconded by Commissioner Bullick. The action was unanimously approved as stated above to be in alignment with GASB 54 requirements.

**5. Contract Authorization: Special Needs Initiative Service Providers for FY 2011/12.**

Recusal: Commissioner Rubio indicated that she would abstain from participating and voting due to a potential conflict of interest as an employee of Monterey County Office of Education. Commissioner Rubio recused herself and left the dais.

B. Reeves-Fortney gave background information and reviewed the board briefer with the Commission.

**ACTION:** Commissioner Bullick made the motion, and the motion was seconded by Commissioner Hori-Garcia. The action was unanimously approved as stated: **AUTHORIZED** Executive Director to execute contracts for the following Special Needs Initiative Consultants/Service Providers for a term from July 1, 2011 through June 30, 2012:

- a. **Go Kids, Inc** in a not-to-exceed amount of \$253,000 to serve as the Administrative Hub for the Special Needs Initiative.
- b. **Kinship Center** in a not-to-exceed amount of \$152,000 for: Mental Health Consultation for the Child Study Team; Mental Health Counseling Services; Parent-Child Playgroup Facilitation; Mental Health Consultation for Parent Dialogue Groups; and Mental Health Consultation to Preschools.
- c. **Lenore Thompson** in a not-to-exceed amount of \$76,000 for Mental Health Consultation to Preschools and Reflective Supervision for Family Child Care Quality Project providers and technical assistance consultants.
- d. **Pat Henrickson** in a not-to-exceed amount of \$44,000 for Technical Assistance to the Family Child Care Quality Project.
- e. **Noemi Vacas** in a not-to-exceed amount of \$30,000 for Home Visiting Services.
- f. **Myrna Ezekiel** in a not-to-exceed amount of \$30,000 for Home Visiting Services.

**6. Contract Authorization: Outreach Agency for the Workforce Development Initiative Project**

B. Reeves-Fortney gave background information and reviewed the board briefer with the Commission.

In response to feedback from Commissioners and upon further review, the training services were removed and the work was reframed as the Communication and Support Team. To maximize resources, McCourt & Calvo will work on a fee for services rendered basis which will be monitored through monthly reporting.

**ACTION:** Commissioner Rubio made the motion, and the motion was seconded by Commissioner Hori-Garcia. The action was unanimously approved as stated: AUTHORIZED Executive Director to execute a contract with McCourt & Calvo for a term from July 1, 2011 through June 30, 2012 in a not-to-exceed amount of \$86,000 to develop educational materials and implement support activities for the Workforce Development Incentive Project.

**7. Contract Authorization: Discussion and Approval of Recommendations from the Parenting Development Initiative (Vision 1) Community Grantmaking Application for the Family Resource Center Network:**

A. Gonzalez-Romo gave background information and reviewed the board briefer with the Commission.

The amounts for the contracts with King City Family Resource Center and Castro Plaza Family Resource Center have been finalized and therefore authorization is requested for specific contract amounts under Item 7b.

The amounts for the remaining contacts under Item 7c have not yet been finalized due to the transitions occurring with the Salinas Adult School who was the main contractor for Parents as Teachers services for those Family Resource Centers.

**ACTION:** Commissioner Salinas made the motion, and the motion was seconded by Commissioner Hori-Garcia. The action was unanimously approved as stated below.

- a. AUTHORIZED Executive Director to increase budget allocation to the Parenting Development Initiative by \$2,374 per year for the North County Allocation. This additional amount is included in the total amount requested of \$1,294,844.
- b. AUTHORIZED Executive Director to execute contracts with the following agencies that applied for funding under the Family Resource Center Network for the Parenting Development Initiative for a term from July 1, 2011 through June 30, 2012 in the following amounts:
  - i. **King City USD - King City Family Resource Center** in a not-to-exceed amount of \$147,999 to provide Home Visiting and Playgroups services.

- ii. **North Monterey County USD - Castro Plaza Family Resource Center** in a not-to-exceed amount of \$201,391.30 to provide Home Visiting; Playgroups; Parenting Group Series; Information, Referral, and Assistance; and Childcare services.
- c. AUTHORIZED Executive Director to execute contracts with the following agencies that applied for funding under the Family Resource Center Network for the Parenting Development Initiative for a term from July 1, 2011 through June 30, 2012 in the not to exceed amount of \$945,453.70.
  - i. **Action Council of Monterey County** to provide Home Visiting services and Home Visiting coordination.
  - ii. **Alisal USD- Alisal Family Resource Center** to provide Playgroups; Parenting Group Series; Information, Referral, and Assistance; and Childcare services.
  - iii. **Pajaro Valley USD- Pajaro Family Resource Center** to provide Playgroups; Parenting Group Series; and Information, Referral, and Assistance; and Childcare services.
  - iv. **Monterey Peninsula USD - Cabrillo Family Resource Center** to provide Playgroups; Parenting Group Series; and Information, Referral, and Assistance services.
  - v. **Soledad USD - Soledad Adult School** to provide Playgroups; Information, Referral, and Assistance; and Childcare services.

#### **8. Executive Director's Report - Francine Rodd, Executive Director**

- Data is being collected from Funded Partners to find out impacts in our community of the budget reductions. A formal presentation will occur in when the data is available -- possibly June.
- Alisal Family Resource Center will have a decrease of about \$180K.
- The Door to Hope program, Nueva Esperanza, is slated for elimination and needs \$250K a year to stay in open.
- Commissioner Rubio reported that Monterey County Office of Education will no longer be providing services on site at the Salinas Adult School. MCOE hopes to serve the same population through a different program.
- No cost extensions will be offered to Funded Partners that will not be funded in FY11/12.
- Community Oral Health will be consolidated with Salud Para La Gente, which is based out of Watsonville.
- Lawsuits for AB 99 – the Attorney General has petitioned the lawsuits to be consolidated in Orange County. There is a hearing in Fresno on June 14, 2011.
- Shannon Watkins from Early Development Services was selected as the business person of the year by the US Small Business Association.
- K. Stemler gave an update on the Wonder of Learning Exhibit.

**Closed Session:** *The Commission will meet in closed session to discuss matters involving pending litigation, personnel, pursuant to Government Code section 54957.*

#### **9. Discussion on Potential Litigation**

#### **10. Public Employee Performance Evaluation**

**Title: Executive Director**

The Commissioner went into close session at 10:42 a.m. and went back into open session at 10:56 a.m.

Report out: One item on potential litigation was heard. The Commission gave direction to the Executive Director in regards to First 5 litigation on AB99 to explore intervention if cost effective.

The Commission did not discuss the Executive Director's Performance Evaluation.

**Adjournment:**

Chair Robinson adjourned the meeting at 11:00 a.m.

**Upcoming Commission Meetings:** *Unless otherwise noted, Meetings take place at: First 5 Monterey County; 1125 Baldwin Street; Salinas*

- Regular Commission Meeting: June 27, 2011 at 9:00 a.m.
- Finance/Personnel Committee Meeting: June 3, 2011 at 8:30 a.m.
- Executive Committee Meeting: June 8, 2011 at 12:30 p.m.
- Evaluation Advisory Committee Meeting: Thursday, June 16, 2011 at 10:30 a.m.