



REGULAR MEETING MINUTES

Monday, June 27, 2011 at 9:00 a.m.

First 5 Monterey County ♦ 1125 Baldwin Street ♦ Salinas, CA

Call to Order: Chair Elliott Robinson called the meeting to order at 9:02 a.m.

Roll Call: A legal quorum was present.

Commissioners in attendance: Elliott Robinson (Chair), Simón Salinas (Vice-chair), Jeanne Hori-Garcia (Secretary), Esther Rubio and Josefina Silva. Ray Bullick was absent.

Staff in attendance:

Francine Rodd, Executive Director; Beth Reeves-Fortney, Sr. Program Officer; Ana González-Romo, Program Officer; Kim Stemler, Policy, Advocacy & Communications Manager; David Dobrowski, Evaluation Officer; and Joanna Jensen, Administrative Manager (Recorder)

Addition and Corrections to Agenda: No additions or corrections were made.

Public Comment Period: *Members of the audience desiring to address the Commission may do so during this time. Public comments on items not already on the agenda will be accepted.*

No comments were made.

Consent Agenda Items: *Consent agenda items are considered to be routine and non-controversial by Commission Staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken. Staff recommendations are shown in capital letters.*

1. May 23, 2011 Regular Commission Meeting Minutes – APPROVAL

ACTION: Commissioner Salinas made the motion, and the motion was seconded by Commissioner Hori-Garcia. The action was unanimously approved as stated.

Action/Information Items:

2. Executive Director’s Report - Francine Rodd, Executive Director

- a. Statewide Budget Update – There has been much confusion surrounding the state budget and what will ultimately be included or not included. As of today, a state budget has not been adopted.
- b. ***First 5 Monterey County*** - Wonder of Learning Update:
F. Rodd gave an update and shared photos from the Wonder of Learning. As of Saturday, a total of 1,672 people have gone through the exhibit. 1,162 of those have not been part of a group. 72 people have completed the survey (using computers at the exhibit). There was discussion about ways to capture Spanish speaking attendees as well as attendees who are not comfortable using a computer.

F. Rodd acknowledged Sr. Program Officer, Beth Reeves-Fortney’s diligence and hard work that brought the Wonder of Learning to Monterey County.

3. Amendment of F5MC Policies Article 1 Financial Policies - Francine Rodd, Executive Director

The amendment to the Financial Policies was requested to ensure we are in alignment with current practices.

ACTION:

- a. The Commission reviewed proposed amendment of the **F5MC Policies Article 1 Financial Policies**.
- b. Hold Public Hearing - Chair Robinson opened the Public Hearing. No comments were heard. Chair Robinson closed the hearing.
- c. **ADOPTED Amended Policy:** Commissioner Salinas made the motion, and the motion was seconded by Commissioner Hori-Garcia.

4. First 5 Monterey County Budget for 2011/12 – Elliott Robinson, Chair of the Finance/Personnel Committee

ACTION:

- a. Hold Public Hearing - Chair Robinson opened the Public Hearing. No comments were heard. Chair Robinson closed the hearing.
- b. **ADOPTED Budget for FY 2011/12:** Commissioner Salinas made the motion, and the motion was seconded by Commissioner Hori-Garcia.

5. F5MC 6/30/11 Fund Balance Allocation to “Committed” Category - Elliott Robinson, Chair of the Finance/Personnel Committee

The audited financial statements will report the fund balance in accordance with Government Accounting Standard Board (GASB) Statement 54.

ACTION: Commissioner Rubio made the motion, and the motion was seconded by Commissioner Silva. The action was unanimously approved as stated: **ALLOCATED** unrestricted fund balance, as of June 30, 2011, to the Strategic Plan programs: Parenting Development, Child Care Access and Quality, Child Mental & Physical Health and Transition to Kindergarten.

6. The Children's Movement: Discuss and Adoption of Policy Platform - Francine Rodd, Executive Director and David Dobrowski, Evaluation Officer

This is a policy level commitment that does not involve financial commitments. These documents would drive our legislative platform.

ACTION: Commissioner Hori-Garcia made the motion, and the motion was seconded by Commissioner Rubio. The action was unanimously approved as stated: **ADOPTED** the Policy Platform of the Children's Movement.

7. Contract Authorization: Monterey County Department of Social and Employment Services (DSES) FY 11/12 Contract for Door to Hope to leverage funds with State SA/HIV Funding - Beth Reeves-Fortney, Sr. Program Officer

Recusal: Chair Robinson indicated that he would abstain from participating and voting due to a potential conflict of interest as the director of Monterey County Department of Social and Employment Services.

B. Reeves-Fortney gave background information and reviewed the board briefer with the Commission.

In response to a question from Commission Hori-Garcia, Chris Shannon, Executive Director of Door to Hope, indicated that the program serves 80 families and 200 infants.

ACTION: Commissioner Rubio made the motion, and the motion was seconded by Commissioner Salinas. The action was unanimously approved as stated: **AUTHORIZED** the Executive Director to Transfer \$36,194 from the FY11/12 Door to Hope granted amount of \$281,000 to the DSES; and execute a contract with DSES for a not-to-exceed amount of \$36,194.

Chair Robinson returned to the dais.

8. Contract Authorization: Nueva Esperanza (Emerging Opportunity Funding) - Francine Rodd, Executive Director

Due to budget cuts, Nueva Esperanza is in threat of immediate closure on June 30, 2011. Nueva Esperanza, operated by Door to Hope, is a special residential recovery program that provides alcohol and drug treatment services to Monterey County pregnant and parenting women and their young children. Nueva Esperanza was developed in 2002 to serve primarily Hispanic families and offers bi-lingual and culturally-congruent services.

This item was brought before the Executive Committee on June 20, 2011 as part of a discussion on Emerging Issues - Program Closures. The Committee recommended consideration under Emerging Opportunities Funding.

The Executive Committee identified the following factors that differentiate this request: 1) The whole program serves children 0-5 and their families; 2) the time limited aspect of the request and potential for continued funding in the near future; 3) It is the only known program in the County that serves 0-5 children and their families where the entire program would have to close.

Question from Commission: What is the difference between this request and others programs that might come forward with a similar request?

Chris Shannon, Executive Director of Door to Hope responded that it is not just the program that would need to close, but also the only fully use permitted facility. **First 5 Monterey County** invested \$300K in capital grant funds to open the facility. Ms. Shannon indicated that Door to Hope is also investing \$60,000 and there is \$12,000 of private funds being invested to keep the facility open until other funding is secured. Many very promising avenues are being perused to keep the facility and program in operation, but they won't come into fruition for another six months.

ACTION: Commissioner Hori-Garcia made the motion, and the motion was seconded by Commissioner Rubio. The action was unanimously approved as stated: APPROVED allocation and AUTHORIZED Executive Director execute a contract with Door to Hope for a not-to-exceed amount of \$118,000 for up to 6 months bridge funding for operation of Nueva Esperanza, a residential recovery program for pregnant and parenting mothers.

9. Contract Authorization: Technical Assistance for Child Care Centers – Round 3 – Beth Reeves-Fortney, Sr. Program Officer

B. Reeves-Fortney gave background information and reviewed the board briefer with the Commission.

ACTION: Commissioner Salinas made the motion, and the motion was seconded by Commissioner Rubio. The action was unanimously approved as stated below.

- a. AUTHORIZED Executive Director to execute Agreements with the following organizations to receive Technical Assistance for a term of July 2011 through June 2012 as follows:
 - i. Early Development Services, Inc. for the Alegria Early Education Center and Peninsula Early Education Center in an amount not to exceed \$33,770.
 - ii. North Monterey County Unified School District for Castroville Preschool in an amount not to exceed \$32,350.
 - iii. Mexican American Opportunity Foundation for Acosta and Gonzales State Preschools in an amount not to exceed \$ 32,430.
 - iv. Child Development, Inc. for the King City Migrant Child Development Center in an amount not to exceed \$34,500.

- b. AUTHORIZED Executive Director to execute Agreements with the following individuals to provide Technical Assistance to Child Care Centers for a term of July 2011 through June 2012 as follows:
 - i. Virginia Martinez in an amount not to exceed \$50,380 to provide: TA to King City Migrant Child Development Center; Acosta Preschool and F5MC projects related to professional development for The Wonder of Learning.
 - ii. Flor Ferro in an amount not to exceed \$64,340 to provide: TA to Castroville Preschool, Gonzales Preschool and **F5MC** projects related to professional development for The Wonder of Learning.
 - iii. Polly Elam in an amount not to exceed \$38,230 to provide TA to Alegria Preschool, King City Migrant Child Development Center and **F5MC** projects related to professional development for *The Wonder of Learning*.

10. Transition to Kindergarten Project – Ana González-Romo, Program Officer

A. González -Romo gave an update on the project and reviewed the board briefer with the Commission, which included recommendations for change in this round of funding. The recommendations were developed using input from current and potential Funded Partners as well as **F5MC** staff and consultants working on the TTK Project.

Commissioner Rubio commented that the recommended changes seem to address challenges from the last round of Transition to Kindergarten funding.

The only contract requesting board authorization is for the Alisal Family Resource Center because the other contracts are under \$25,000 and within the authority of the Executive Director to execute.

Public comment: Noemy Burnside from NMCUSD Castro Plaza recommended extending the contracts through the end of July because it was a challenge to have the reporting completed by June 30th.

Last year the contracts ended in May and reports were due by the end of June.

The Commission indicated that the Executive Director has authority to offer flexibility of close dates.

ACTION: Commissioner Rubio made the motion, and the motion was seconded by Commissioner Salinas. The action was unanimously approved as stated:

- a. APPROVED approach for FY 2011/12 – FY 2014/15; and
- b. AUTHORIZED the Executive Director to execute a sole source Agreement with the Alisal Family Resource Center in an amount not to exceed \$45,000 for the implementation of Transition to Kindergarten Activities for FY 11/12.

11. Assignment Agreement: Salud Para La Gente (Acquisition of Community Oral Health Services) – Francine Rodd, Executive Director

Community Oral Health Services is being acquired by Salud Para La Gente. Community Oral Health Services is currently funded through FY 10/11, but will not be continuing as a Funded Partner for the next funding cycle FY11/12-14/15. The Commission is allowing no-cost extensions to Funded Partners that are not continuing into the next funding cycle in order to help support the transition. Community Oral Health will become a program under Salud Para La Gente. Approximately \$5-10,000 would be left unexpended.

ACTION: Commissioner Salinas made the motion, and the motion was seconded by Commissioner Hori-Garcia. The action was unanimously approved as stated: APPROVED the execution to assign the underlying Agreement and all Amendments to that Agreement with Community Health Oral Services, from Community Health Oral Services to Salud Para La Gente and AUTHORIZED Executive Director to Execute the Assignment Agreement with Salud Para La Gente.

Closed Session: *The Commission will meet in closed session to discuss matters involving pending litigation, personnel, pursuant to Government Code section 54957.*

12. Discussion on Potential Litigation

13. Public Employee Performance Evaluation

Title: Executive Director

The Commissioners went into closed session at 10:35 a.m. and went back into open session at 10:48 p.m.

Report out: One item on potential litigation was heard. The Commissioners gave the Executive Director direction on AB99.

The Executive Director's performance appraisal was conducted and will be finalized after she and Chair Robinson meet.

Adjournment: Chair Robinson adjourned the meeting at 10:50 a.m.

Upcoming Commission Meetings: *Unless otherwise noted, Meetings take place at: **First 5 Monterey County**; 1125 Baldwin Street; Salinas*

- **Regular Commission Meeting:** July 25, 2011 at 9:00 a.m.
- **Finance/Personnel Committee Meeting:** July 1, 2011 at 8:30 a.m.
- **Executive Committee Meeting:** July 3, 2011 at 12:30 p.m.
- **Evaluation Advisory Committee Meeting:** July 21, 2011 at 10:30 a.m.