



REGULAR MEETING MINUTES

Monday, October 25, 2010 at 9:00 a.m.

First 5 Monterey County ♦ 1125 Baldwin Street ♦ Salinas, CA
Conference Call Dial-in Number: 888-617-3400 Pass Code: 126796

Call to Order: Chair Simón Salinas called the meeting to order at 9:08 a.m.

Pledge of Allegiance: Chair Salinas led the Pledge of Allegiance.

Roll Call: A legal quorum was present. **Commissioners in attendance:** Simón Salinas (Chair), Elliott Robinson (Vice-chair), Jeanne Hori-Garcia (Secretary), Wayne Clark and Esther Rubio. Commissioner Robert Black was excused as absent.

Staff in attendance: Francine Rodd, Executive Director; Beth Reeves-Fortney, Sr. Program Officer; Kim Stemler, Policy, Advocacy & Communications Manager; Manuela O. Kolpin, Finance Operations Officer; Ana González-Romo, Program Officer and Joanna Jensen, Administrative Manager (recorder).

Addition and Corrections to Agenda:

Acknowledgements: Commissioner Wayne Clark's last Regular Commission Meeting. Chair Salinas thanked Dr. Clark for his service.

Consent Agenda Items: *Consent agenda items are considered to be routine and non-controversial by Commission Staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken. Staff recommendations are shown in capital letters.*

1. September 27, 2010 Regular Commission Meeting Minutes – APPROVAL

ACTION: The action was unanimously approved as stated. Commissioner Robinson made the motion, and the motion was seconded by Commissioner Hori-Garcia.

Public Comment Period: *Members of the audience desiring to address the Commission may do so during this time. Public comments on items not already on the agenda will be accepted.*
No comments were made.

Action/Information Items:

- 2. Local Evaluation Reports for FY 2009/10 - David Dobrowski, Evaluation Officer; Michelle Magee and Raul Martinez, Harder+Company**
Michelle Magee, Raul Martinez and Erika Takada of Harder + Company presented a summary of Evaluation findings from 2009/10.

Commissioner Robinson stated that it would be valuable to consider publishing the significant findings in a journal so that they could be more widely known. .

Public comment – Len Foster, recently retired Director of Health and former member of the First 5 Monterey County Board of Commissioners for 10 years. Mr. Foster congratulated the Commission

on having empirical data on its programs. Mr. Foster urged the Commission to continue its relationship with Harder+Company and to link future funding with the identified need as determined by the data.

POSSIBLE ACTION: ACCEPT Report as presented

ACTION: The action was unanimously approved as stated. Commissioner Hori-Garcia made the motion, and the motion was seconded by Commissioner Rubio.

3. Annual Report to First 5 California for FY 2009/10 – Francine Rodd, Executive Director and David Dobrowski, Evaluation Officer

POSSIBLE ACTION:

- a. CONDUCT Public Hearing
- b. APPROVE Report
- c. AUTHORIZE Executive Director to send the report to First 5 California.

ACTION: Chair Salinas opened the public hearing. No comments were made; Chair Salinas closed the public hearing. The action was unanimously approved as stated. Commissioner Clark made the motion, and the motion was seconded by Commissioner Hori-Garcia.

4. Cycle II: Receive update and provide direction on the key concepts of the Community Grant Making (CGM) process – Francine Rodd, Executive Director; Ana González-Romo, Program Officer and Beth Reeves-Fortney, Sr. Program Officer

- a. Vision I: Parenting Development
- b. Vision 3b: Children exposed to trauma, drugs/alcohol

Overview:

F. Rodd provided an update on the Community Grantmaking (CGM) process, which is the procurement strategy being used to fund Visions 1 and 3b. The Commissioners provided comment. This process allows potential applicants work to together to provide collaborative Scopes of Work and Budgets.

Commissioner Rubio stated the following: “It is the policy of *F5MC* to avoid even the appearance of impropriety where conflict of interest issues are concerned. I am the Director of Head Start for the Monterey County Office of Education. Although, I would not personally gain from any contract, to avoid even the appearance of a conflict of interest, I am going to recuse myself from this matter. I will now remove myself from the dais.”

Commissioner Rubio recused herself and left the dais.

Vision 1: Parenting Development Initiative

Four of total of nine meetings have taken place to date. The meetings taking place in November and December will be mandatory and will culminate with development of scopes of work on Dec. 17, 2010. The Vision 1 Parenting Development Initiative CGM Application will be released on or about October 26th.

Vision 3b: Children exposed to trauma, drugs/alcohol

There will be a total of four meetings. The first of the series of meetings began on October 19, 2010 and the process will culminate on December 15, 2010. The Vision 3b CGM Application will be released on or about November 4th.

The Commission directed staff to clarify the Review Committee's role if consensus is not reached within the groups on recommendations. Demonstrated collegial relationships and a commitment to the process should be highly weighted.

Commission Rubio returned to the dais.

5. Selection of Monterey County Auditor for the FY 2010/11 Audit – *Elliott Robinson, Chair of the Finance/Personnel Committee*

FINANCE/PERSONNEL COMMITTEE RECOMMENDED ACTION: APPROVE selection of Patel & Associates as the independent auditor to conduct the annual audit for the fiscal year ending June 30, 2011 in an amount not-to-exceed \$19,750.

The action was unanimously approved as stated. Commissioner Hori-Garcia made the motion, and the motion was seconded by Commissioner Rubio.

6. Loan to CalWorks Stage 3 Transition Program – *Francine Rodd, Executive Director*

POSSIBLE ACTION:

- a. DISCUSS budget situation for CalWorks Stage 3 children and families in Monterey County.
- b. AUTHORIZE Executive Director to execute loan or other agreements necessary to support children and families during the transition period in an amount not to exceed \$260,000 for a 4 month period.

ACTION: The action was unanimously approved as stated. Commissioner Robinson made the motion, and the motion was seconded by Commissioner Clark.

Discussion Items:

7. Playgroup Presentation Project & Program Components – *Ana González-Romo, Program Officer and Sarah Marschall, Social Entrepreneurs, Inc.*

An overview and report on the Playgroup Project was provided.

Funds for the Playgroup Project were awarded by The David and Lucile Packard Foundation awarded in October 2009 to support quality improvement and expansion of Playgroup services through. The key objectives are: 1) research best practice frameworks that fit local needs; implement best practice framework; and expand services to serve more children ages 0-3 and their families, including those in the Pajaro Family Resource Center service area.

The following seven Funded Partners have participated in the Playgroup Project over the past year: Alisal Family Resource Center, Family Connections Family Resource Center, King City Family Resource Center, Castro Plaza Family Resource Center, Salinas Adult School, Soledad Adult School, and Pajaro Family Resource Center.

8. Executive Director's Report – *Francine Rodd, Executive Director*

The report wasn't given due to time limitations.

- a. First 5 State and Association Highlights
- b. **First 5 Monterey County**
 - i. Organization
 - ii. Finance and Contracts
 - iii. Program and Evaluation
 - iv. Media and Communications
 - v. Mission/Focus

Adjournment:

The meeting was adjourned at 11:10 a.m.

Upcoming Commission Meetings: *Unless otherwise noted, Meetings take place at: First 5 Monterey County; 1125 Baldwin Street; Salinas*

- Regular Commission Meeting: December 6, 2010 at 9:00 a.m.
- Finance/Personnel Committee Meeting: November 5, 2010 at 8:30 a.m.
- Executive Committee Meeting: November 10, 2010 at 12:30 p.m.
- Evaluation Advisory Committee Meeting: November 18, 2010 at 2:00 p.m.