



**REGULAR MEETING AGENDA**

Monday, December 6, 2010 at 9:00 a.m.

*First 5 Monterey County* ♦ 1125 Baldwin Street ♦ Salinas, CA

**Call to Order:** Simón Salinas, Chair

**Pledge of Allegiance:**

**Roll Call:**

**Addition and Corrections to Agenda:**

**Acknowledgements:** **Welcome New Commissioners** - Josefina Silva, Preschool Coordinator for Greenfield Union School District and Ray Bullick, Director of Health for the Monterey County Health Department

**Consent Agenda Items:** *Consent agenda items are considered to be routine and non-controversial by Commission Staff. Consent items will be considered first and may be approved by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken. Staff recommendations are shown in capital letters.*

**1. October 25, 2010 Regular Commission Meeting Minutes – APPROVAL**

**Public Comment Period:** *Members of the audience desiring to address the Commission may do so during this time. Public comments on items not already on the agenda will be accepted.*

**Action/Information Items:**

**2. First 5 California's CARES Plus and Update on Cycle II: Workforce Development Initiative - Francine Rodd, Executive Director and Beth Reeves-Fortney, Sr. Program Officer**

POSSIBLE ACTION:

- a. Provide direction to staff on First 5 California's Request For Application for CARES Plus;
- b. Receive an update on the Status of the Workforce Development Incentive Project

**3. Contract Authorization: School Readiness Transition to Kindergarten Project Activities – Ana González-Romo, Program Officer**

POSSIBLE ACTION: AUTHORIZE Executive Director to execute contracts with the following school districts for a term of January 2011 through June 2011 to implement the Transition to Kindergarten project activities:

- a. Alisal Union School District - in a not-to-exceed amount of \$42,000 for the Alisal Family Resource Center

- b. Monterey Peninsula Unified School District in a not-to-exceed amount of \$22,000 for the Family Connections (Family Resource Center)
- c. King City Union School District in a not-to-exceed amount of \$26,000 for the King City Family Resource Center

**4. Packard Playgroup Awards to Funded Partners - Ana González-Romo, Program Officer**

POSSIBLE ACTION: AUTHORIZE Executive Director to execute contracts for a total not to exceed amount of \$70,250 with the following Funded Partners for a term of January 2011 through June 2011 to expand and enhance playgroups (with funds granted by the Packard Foundation). The amount to be provided to each site will range from \$7,000-14,000 depending upon ability to expand through the rest of the fiscal year:

- a. Alisal Union School District for the Alisal Family Resource Center
- b. Monterey Peninsula Unified School District for Family Connections (Family Resource Center)
- c. King City Union School District for the King City Family Resource Center
- d. North Monterey County Unified School District for the Castro Plaza Family Resource Center
- e. Salinas Adult School
- f. Soledad Unified School District for the Soledad Adult School
- g. Pajaro Valley Unified School District for the Pajaro Family Resource Center

**5. Commission Organization: ACTION: Annual appointment of Commission officers and committee members.**

- a. **Election of Officers**
  - i. Chair:
  - ii. Vice-Chair:
  - iii. Secretary:
- b. **Board Membership on Committees**
  - iv. Standing Committees
    - 1. Executive Committee:
    - 2. Finance/Personnel Committee:
    - 3. Evaluation Advisory Committee:
  - v. Ad Hoc Committees

**6. First 5 Monterey County Commission Meeting Schedule for 2011 – Joanna Steinbruner, Administrative Manager**

POSSIBLE ACTION: APPROVE the 2011 schedule

**7. Public Hearing: Update First 5 Monterey County Employee Salary and Benefit Policy – Francine Rodd, Executive Director**

POSSIBLE ACTION:

- a. Hold Public Hearing
- b. ADOPT Employee Salary and Benefit Policy amendment

**Discussion Items:**

8. **Review of Ethical Policies and Practices Related to the *First 5 Monterey County* Commission** – *Susan Levenberg, Counsel for First 5 Monterey County*
9. **Executive Director’s Report** – *Francine Rodd, Executive Director*
  - a. Year in Review
  - b. First 5 State Highlights
  - c. Association Highlights
  - d. ***First 5 Monterey County***
    - i. Organization
    - ii. Finance and Contracts
    - iii. Program and Evaluation
    - iv. Media and Communications
    - v. Mission/Focus

**Adjournment:**

**Upcoming Commission Meetings:** *Unless otherwise noted, Meetings take place at: **First 5 Monterey County**; 1125 Baldwin Street; Salinas*

- **Regular Commission Meeting:** January 24, 2011 at 9:00 a.m. (*pending approval*)
- **Finance/Personnel Committee Meeting:** January 7, 2011 at 8:30 a.m. (*pending approval*)
- **Executive Committee Meeting:** January 12, 2011 at 12:30 p.m. (*pending approval*)
- **Evaluation Advisory Committee Meeting:** December 16 2010 at 2:00 p.m.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact **First 5 Monterey County**, (831) 444-8549.*